

Passed by the Central Provincial Assembly this eight day of March,  
1989.

N. RATU  
Clerk to Assembly

Seal of the Province.

F. TAUPONGI  
Premier

Assented to this eighth day of August, 1989.

N. WAENA  
Minister of Provincial Government

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[Legal Notice No. 78]

PROVINCIAL GOVERNMENT ACT 1981  
(No. 7 of 1981)

CENTRAL PROVINCE AREA COUNCIL  
ORDINANCE 1989

AN ORDINANCE

To Repeal the Area Council Ordinance 1984 and to create new Area  
Councils and provide a framework within which they can function.

Enacted by the Central Provincial Assembly and assented to by the  
Minister of Provincial Government.

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## Part I - Preliminary

1. This Ordinance shall be cited as the Central Province Area Council Ordinance 1989 and shall become effective upon assent by the Minister of Provincial Government in accordance with Section 32 of the Provincial Government Act 1981.

Title.

2. In this Ordinance words shall be given their common meaning except as specifically defined or interpreted in this Section.

Definitions.

“Assembly” means the Central Provincial Assembly established in accordance with Section 7 of the Provincial Government Act 1981.

“Bye-laws” means laws passed by a Council which may be enforceable legally by fine and/or imprisonment.

“Council” means one of the 9 areas in Central Province established as an Area Council under Part II of this Ordinance.

“Executive” means the Central Provincial Executive as established in accordance with Section 1 (3) (a), 21 and 22 of the Provincial Government Act 1981.

“Financial Year” means the period from 1st of July in one calendar year to the 30th June in the following calendar year.

“He/his” is a generic term and includes persons of the female gender.

“Majority” means one-half of all those voting plus one.

“Premier” means the Central Province Premier elected under Section 21 and 22 of the Provincial Government Act 1981.

“Provincial Secretary” means the Public Service Officer in that capacity seconded to Central Province.

“Provincial Treasurer” means the Public Service Officer in that capacity seconded to Central Province.

“Resolution” means a recommendation, policy or position statement not enforceable legally by fine and/or imprisonment.

## Part II - Establishment and Boundaries

3. (a) There shall be 9 Councils in Central Province and subject to Section (b) of this Section 3, each shall have the wards and boundaries under their authority as set out in Schedule 1 hereof.

Establishment  
of Councils  
Schedule 1.



- (b) The Assembly may change the number and boundaries of Councils, provided however -
  - (i) Council boundaries shall be established by combining Provincial Assembly electoral wards or parts thereof as designated in accordance with Section 8 of the Provincial Government Act 1981, and
  - (ii) The combining of wards shall be flexible so as to allow for the inclusion of villages with common languages within a Council when possible.

#### Part III - Qualification, Nomination and Term of Members.

Membership  
and Term.

- 4. (1) Except for the Tulagi Council -
  - (a) Each Council shall be made up of elected, appointed and ex-officio members all of whom shall be voting members.
  - (b) There shall be one elected member from each Council ward in the Council area.
  - (c) There shall be not less than two or more than four appointed members in each Council who shall represent the traditional leaders and womens' groups. Each Council shall decide the exact number of appointed members in its Council, provided one appointed members in each Council shall represent the womens' groups. The appointed members shall be appointed by the groups they represent.
  - (d) The term of office of elected and appointed members shall be four years unless the member is otherwise disqualified under Section 7 or removed under Section 8 of this Ordinance or the Council is dissolved pursuant to Part VI hereof.
  - (e) All Provincial Assembly members representing an electoral ward within the boundaries of a given Council shall be an ex-officio member of that Council so long as they remain a member of the Provincial Assembly.
- (2) For the Tulagi Council -
  - (a) The Council shall consist of the following members who shall be appointed by the Premier upon recommendation of the Community or group represented -
    - (i) Representative from the Sasape Marina, Limited
    - (ii) Representative from the fishing Industry
    - (iii) Representative from the business Community
    - (iv) Representative from the religious Community



- (v) Representative from the Provincial Government
- (vi) Representative from the Royal Solomon Islands Police
- (vii) Representative from the womens' groups
- (b) Members shall serve a term of two years unless otherwise disqualified under subsection 4(2)(c) or under sections 7 and 8 of this ordinance or the Council is dissolved pursuant to Part VI hereof.
- (c) A member shall be disqualified for membership if he changes his employment or occupation and ceases to be a member of the community which nominated him.
- (d) A new member shall be appointed pursuant to subsection (2) (a) of Section 4 hereof, whenever a member is disqualified.

5. To be qualified as a candidate for membership as an elected member for a Council, the person -

Qualification  
and  
Nomination.

- (a) must have been a resident in the Council area from which he seeks election for at least six months prior to his nomination; and
- (b) must not be disqualified under Section 7 of this Ordinance, except that Public Officers, Provincial Government employees, members of Parliament and Members of the Provincial Assembly may qualify as candidates but must resign their previous posts upon election to the Council; and
- (c) must be nominated in writing by three registered voters who are also residents of the same council area as the candidate.

6. (1) The Provincial Secretary shall set the date of each ordinary election of Council members which shall be held as close to the fourth anniversary of the date of the previous election of Council members as is practical.

Elections.

(2) The term of office of any elected member of a Council shall begin on the day he is elected and end with the dissolution of the Council unless otherwise disqualified under Section 7 or removed under Section 8 of this Ordinance.

(3) The persons entitled to vote at a Council election shall be those who are entitled to vote at an election for the Provincial Assembly as provided under Section 11 of the Provincial Government Act 1981.



(4) The Provincial Secretary shall make Council election regulations, consistent with this Ordinance and Solomon Island Law, including provisions for the questioning and consequences of undue election and undue return. He may appoint such officers as necessary to conduct the election.

(5) The election shall be conducted by Secret ballot.

Disqualifi-  
cation.

7. (1) A person shall be disqualified as an elected or appointed member in a Council if -

- (i) he resigns in writing delivered to the President of the Council;
- (ii) he ceases to be a resident in the Council area;
- (iii) he is elected to the Provincial Assembly, or National Parliament or accepted employment as a Public Service Officer or provincial employee;
- (iv) is disqualified for election as a member of a Provincial Assembly under Section 16 of the Provincial Government Act 1981;
- (v) is absent from the Council area for whatever reason for more than six consecutive months except for absences due to medical treatment outside the Council area; or
- (vi) is absent from three consecutive Council meetings for what ever reason.

(2) Except within six months next preceding an ordinary election of members under Section 6 of this Ordinance, upon vacancy due to the death or disqualification of an elected member, a bye election to fill the vacancy shall be conducted pursuant to Section 6 hereof.

Removal.

8. (1) Any elected member may be removed by a petition signed by a majority of the registered voters who are residents of the ward from which he was elected. The petition shall be reviewed by the Provincial Secretary or his appointee who shall determined that the signatures are genuine and that the petition complies with this subsection 8(1).

(2) Upon request of the group appointing him, an appointed member shall be removed from the Council and a new member appointed in accordance with subsection 4(1)(c) hereof. In the event the appointed member is a member of the Tulagi Council, the Premier may appoint another member to replace the member removed subject to the procedures specified in section 4(2)(a) of this Ordinance.



## Part IV - Functions and Meetings of Councils.

9. The first meeting held subsequent to any general, bye or special election of elected members shall not be held until the appointment of the appointed members is complete. The first order of business at such meeting shall be the administration of the Oath of Allegiance to all elected and appointed members before a Commissioner of Oaths.

Oath of  
Allegiance  
and Order  
of Business.

10. Each Council shall meet at least three (3) times yearly and may meet more often upon the approval of the Council Executive. A quorum shall consist of the presence of a majority of the voting members. The Tulagi Council shall give advance notice to the Provincial Secretary so that he may advise of matters to be included in the agenda.

Meetings  
and Quorum.

11. (a) Each Council shall perform the functions set out in Schedule 2 of this Ordinance.  
(b) A Council may enter into an Agency Agreement with the Provincial Executive in accordance with Section 31 of the Provincial Government Act 1981.

Functions  
Schedule 2.

12. (1) Each Council may, from time to time, make, amend, vary or repeal Bye-laws and resolutions for the carrying into effect and for the purposes of any functions conferred by this or any Ordinance provided however that resolutions and Bye-laws -

Bye-laws  
and  
Resolutions.

- (a) shall affect only the area of authority of the Council;  
(b) shall not be made for a purpose for which provision is made by, or may be made under, any other National Law or Provincial Ordinance;

(2) Bye-laws shall not have effect until confirmed by the Provincial Executive.

13. A Council shall have the power to do whatever is necessary and proper to carry out the functions listed in Schedule 2, subject to the limitations of this and any other Ordinance and limitations imposed by the National Parliament and the Constitution of the Solomon Islands and provided that a Council shall make Bye-laws only on the subject matters specified in Schedule 2, Section 8 hereof.

Powers.

## Part V - Finances

14. The financial procedures of a Council shall comply with the regulations set out in Schedule 3 hereof.

Financial  
Regulations  
Schedule 3.

Expenditures  
and Revenues  
Schedule 4.

15. Each Council shall have available for its expenditures and the funds as set forth in Schedule 4 hereof, provided all revenues in excess of the authorized maximum cash holding, pursuant to Section 2(f) of Schedule 3 of this Ordinance shall be given to the Provincial Treasurer. The Provincial Treasurer shall deposit all cash revenues specified in Schedule 4 into the bank savings account established for each Council. All other Revenues shall be deposited into the Provincial fund.

Annual  
Statement  
of Account.

16. Within three months after the close of the Financial year each Council shall prepare an annual statement of account in the tabular form set out in Schedule 1 of the Central Province Financial Management Ordinance 1984.

Remuneration  
and  
Allowances.

17. There shall be paid to or in respect of elected and appointed members of a Council such salaries and allowances, including terminal grants upon completion of their four years term, as the Council, upon approval of the Provincial Executive, may determine, provided however that -

- (a) such salaries and allowances shall be paid out of Council funds;
- (b) upon recommendations on the Executive, the Council shall implement measures against the salaries and allowances of Council members to enforce attendance at Council meetings; and
- (c) an ex-officio member shall not be entitled to any salaries, allowances or other remuneration but shall be entitled to have reimbursement of transportation costs to attend meetings.

#### Part VI - Suspension and Dissolution.

Executive  
Suspension.

18. The Provincial Executive may suspend a Council for up to six months if the council -

- (a) becomes bankrupt;
- (b) is in administrative collapse; or
- (c) disregards or disobeys the requirements of this Ordinance, the Standing Orders of the Council or unreasonably obstructs the work of the Provincial or Solomon Islands Governments.



19. If the Executive determines to suspend a Council, a representative of the Executive shall personally deliver a notice of suspension to the President of the Council, or, if the President is unavailable, to the Vice-President. The Notice of suspension shall contain the following -

Notice of  
Suspension.

- (a) a declaration of suspension;
- (b) a statement of the violations causing the suspensions;
- (c) instructions for correcting the violations; and
- (d) a notice that if the violations are not corrected by a date certain, the Executive shall dissolve the Council.

20. A suspended Council shall

Council  
Response to  
Suspension.

- (a) immediately call a meeting of the Council if the Council is not then meeting; and
- (b) postpone all other business and deal with the notice of suspension.

21. If a suspended council does not correct the violation listed in the notice of suspension by the date fixed, the Executive shall dissolve the Council and serve upon its President a statement of particulars as to why corrective measures taken, if any, are inadequate to correct the violations.

Executive  
Dissolution.

22. A Council which has been suspended under Section 18 or dissolved under Section 21 may appeal the action of the Executive to the National Minister responsible for Provincial Government in the following manner -

Appeal to  
Minister.

- (a) The appeal shall be in writing and delivered to the National Minister responsible for Provincial Government within 30 days of the effective date of the suspension or dissolution.
- (b) The grounds of the appeal shall be set out and shall be limited to -
  - (i) the sufficiency of the notice of suspension or the statement of particulars for dissolution; and
  - (ii) the reasonableness of the action of the Executive in suspending or dissolving the Council.

23. (1) When the disposition of an appeal from a suspension is in favour of the Executive action, the suspension shall continue under the same terms as the original notice of suspension, except that the Council shall have an additional 30 days from the date of the Minister's decision to correct the violations recited in the notice of suspension.

Procedure  
after Appeal.



(2) When disposition of an appeal from a suspension is in favour of the Council, the suspension shall be rescinded and the Council shall resume its powers as of the date of the suspension.

(3) When an appeal from a dissolution is in favour of the Executive action, a special election for selection of new council members shall be conducted in accordance with Section 25 of this Ordinance. New appointed members shall be appointed in accordance with subsections 4(1) (c) or 4(2)(a) of this Ordinance.

(4) When disposition of an appeal from a dissolution is in favour of the Council, the dissolution shall be lifted and the Council shall resume its powers and duties as of the date of dissolution.

Other  
Dissolution.

24. In addition to dissolution by Executive action as set out in Section 21 hereof, a Council -

- (a) shall be dissolved on the event of any ordinary election of members; or
- (b) by resolution passed by a majority of all voting members in a vote conducted by secret ballot.

Election of  
a New  
Council.

25. (1) Subject to subsection (2) of this Section 25, when a Council is dissolved by its members or by the Executive, a new Council shall be elected within three months of its dissolution in a special election conducted by an officer appointed by the Provincial Secretary. The Executive may appoint a caretaker body to carry out the functions of dissolved Council until new members are elected.

(2) Where a dissolution by members or by the Executive takes place within the last 1 year of the life of a Council, the Executive shall appoint a caretaker body of persons not members of the dissolved Council who reside in the Council area to perform the functions of that Council until the next ordinary election of Council members.

#### Part VII - Office, Administration and Procedure

Standing  
Orders.

26. Subject to this Ordinance and the approval of the Executive, each Council shall make Standing Orders regulating the procedure of the Council. Matters that may be included in the Standing Orders include, but are not limited to meetings, voting, debate, order, duties of officers and employees, committees and resolutions.

Council  
Executive.

27. (1) For each Council there shall be a Council Executive, one of whose members shall be known as the President. The President shall be elected by the Council members from among its elected and appointed voting members. The election shall be by secret ballot.



(2) The members of the Council Executive shall be chosen by the President upon the approval of the Premier from among the elected and appointed members of the Council in accordance with the Standing Orders.

(3) There shall be not less than 3 nor more than 7 members of the Council Executive.

(4) The Premier shall, in writing -

(a) assign to each member of the Council Executive responsibility for the conduct of specified business of the Council Executive;

(b) designate each member so assigned as the "Council Executive Minister for" a specific business area of the Council Executive; and

(c) include, in the assignment a brief description of the Responsibilities of the Council Executive Minister.

(5) On the election of a new President, the term of office of the members of the existing Council Executive shall come to an end.

28. The Province shall appoint a Clerk for each Council. The Province shall pay the Clerk and second the Clerk to the Council. Each Council shall provide a house for the Clerk if the Clerk does not have housing within close proximity to Council headquarters. The Council Clerk shall have the duties as are set out in Schedule 5 of this Ordinance.

Appointment  
of Clerk  
Schedule 5.

29. Subject to the approval of the Executive, each Council may appoint such officers and servants as may be required for the exercise of the functions of the Council.

Other Officers  
and Servants.

30. The Provincial Executive shall have the authority to make orders, consistent with this Ordinance, that may be necessary to effectively carry out this Ordinance. Any subsidiary legislation shall be made in accordance with the Governing Rules applicable to the Provincial Executive.

Subsidiary  
Legislation.

31. (1) The Tulagi Advisory Committee Ordinance 1985 and the Area Council Ordinance of 1984 are hereby repealed.

Repeal of  
Ordinances.

(2) All prior actions taken and subsidiary legislation made under any Ordinance repealed by this section and in force and effect immediately before the coming into operation of this Ordinance shall, so far as it is not inconsistent with the provisions of this Ordinance, continue in force and effect as if made under this Ordinance.

## SCHEDULE 1

## NAMES OF COUNCIL AND ELECTORAL WARDS

	Name of Council	Electoral Wards	Ward	No.
1.	East Rennell	East Rennell		2
2.	West Rennell	West Rennell		1
3.	Bellona	Bellona		3
4.	Savo	North and South Savo	7,	8
5.	Bapa	Pavuvu and Mbanika	4,	5
6.	Lavukal	Lavukal		6
7.	East Gela	North and South Gela	11,	12
8.	West Gela	Central Gela and Sandfly/ Buena Vista	9	10
9.	Tulagi	Tulagi		13



## SCHEDULE 2

## FUNCTIONS OF COUNCILS

1. Revenues and Expenditures
  - (a) Draft estimates of Council revenue and expenditures for each financial year.
  - (b) Collection of the basic rate and other fees as specified in Schedule 4 of this Ordinance.
  - (c) Educate the residents of the Council area of the need for the basic rate and how it is collected.
  - (d) Determine what residents of the Council area, if any, qualify for exemption from basic rate.
  - (e) Apply for and allocate grants, donations and Provincial funds.
2. Relations with other area groups
  - (a) Provide a means for residents of the Council area to make their needs and opinions known to the Assembly.
  - (b) Provide a means for the Assembly to give information to the residents of the Council Area.
  - (c) Formulate plans and request action by the appropriate authorities on matters affecting the Council Area.
  - (d) Communicate Council resolutions and Bye-laws to the Provincial Executive.
  - (e) Provide for and ensure minor maintenance and up keep of Provincial property and facilities (Schools, Clinics, Substations, Sports Fields, Water Supplies, Canoes, etc).
  - (f) Liase with Council of Women and other such groups.
3. Education
  - (a) Indentify methods of improving the quality of education in the Council area through meetings with school officials and village committees.
  - (b) Support school committees and assist in making land available for school use.
  - (c) Establish a Council Education Committee to liase with Community School Committee and the Provincial Education Committee.
4. Custom, Culture and Development
  - (a) Promote and preserve local custom and culture.
  - (b) Provide guidance, leadership and information in the promotion of social and economic development.

- (c) Encourage the establishment of sport and social organizations, carnivals and festivals.
5. Public Health
- (a) Provide assistance in establishing and maintaining sanitary water systems and sanitation systems.
  - (b) Aid Provincial and National health officials in identifying serious health problems in the Council area.
  - (c) Provide health education and encourage cleanliness and healthful living.
  - (d) Employment, salary and housing for village health aids, if appropriate.
6. Law and Order
- (a) Request that a constable be assigned to or employed by the Council to help prevent crime, apprehend law-breakers in the Council area and enforce Provincial Ordinances and Council Bye-laws.
  - (b) Assist in any way possible in the avoidance of tribal conflicts on issues of custom and culture.
  - (c) Discourage nuisances.
  - (d) Maintain order at public meetings and other public activities.
7. Business
- (a) Encourage and assist with the establishment of small business within the Council area, including local markets.
  - (b) Make recommendations on land use and development in the Council area.
8. Bye-laws
- Make Bye-laws on the following matters:
- Animal Control
  - Local Markets
  - Use of customary reefs (Upon recommendation of Council of Chiefs)
  - Custom (upon recommendation of Council of Chiefs)
  - Custom (upon recommendation of Council of Chiefs)
  - Wild Bird protection
  - Visitors
  - Communal Services.



## SCHEDULE 3

## AREA COUNCIL FINANCIAL REGULATIONS

- |                                      |  |
|--------------------------------------|--|
|                                      | 1. Budget and Estimates  |
| Financial                            | (a) Each Council Financial year shall commence on 1 July in each calendar year and finish on 30 June in the next calendar year.  |
| Submission of Estimates              | (b) In consultation with the Provincial Treasurer, the Area Clerk shall prepare Annual Estimates of revenue and expenditure for submission to the Council in April.  |
| Approval                             | (c) Once adopted by the Council the Annual Estimates shall be submitted to the Provincial Executive for approval and Countersignature. On approval by the Executive, the Estimates become the Council Budget for the following year.   |
| No issues without approval           | (d) No moneys may be issued from the Council fund without the prior approval of the Executive in (b) or (c).   |
| Supplementary Estimates              | (e) In the event of an urgent need for expenditure for which there is no provision in the Budget, the Council may apply for supplementary provision in writing signed by the President countersigned by the Area Clerk. However, no such funds may be committed until approved by the Premier. |
|                                      | 2. Revenue, Receipting and Banking   |
| Receipts                             | (a) The Area Clerk alone shall be authorised to received moneys due to the Council and he shall issue receipts for all such moneys received.   |
| Writing and Distribution of Receipts | (b) All receipts must be written in ink with paper to form the first and second copies.  |

Ordering  
Safe-Keeping

Cash Holding  
and Remittance

Banking

Withdrawals

Authority

- (c) No alterations may be made to receipts.
  - (d) The original of each receipt will be given to the payer, the first copy will be attached to the monthly Cash Book sheet and sent to the Provincial Treasurer via the Pay Clerk.
  - (e) Stocks of new receipt books will be ordered from the Provincial Treasurer in writing, will be kept in the personal custody of the Area Clerk, must be used in strict numerical order and all unused receipts must be produced for inspection, together with cash and other financial records at the monthly visit of the Pay Clerk.
  - (f) The Provincial Treasurer shall fix a maximum cash holding for each Council by reference to monthly requirements and safe-keeping facilities. Any cash in excess of the authorized limit must be remitted to the Provincial Treasurer via the Provincial Pay Clerk.
  - (g) The Provincial Treasurer shall maintain a separate bank saving account for each Council and shall deposit all cash received from the Council immediately in to its account.
  - (h) Pursuant to prior approval by the Council, all withdrawals shall be authorized by the Council President or Vice-President in his absence, and countersigned by the Treasurer or head of extension.
3. Payments.
- (a) No payment may be made from the Council Fund unless provided for in the Council Budget or by Supplementary Approval.



## Original Documents

- (b) Every payment must be supported by a payment voucher signed by the Assistant Administrative Officer and Countersigned or marked and witnessed by the payee, except that payments direct from bank savings accounts may be authorized by the Provincial Treasurer on the authority of a requisition in accordance with Regulation 5.

## Writing and Distribution of Vouchers

- (c) All payment vouchers must be written in ink with carbon paper used to make the first and second copies.
- (d) No alterations may be made to payment vouchers.
- (e) The original of each payment voucher will be sent to the Provincial Treasurer together with the Cash Book Sheet. The first copy will be handed to the payee and the third copy kept fixed in the book.
- (f) Rates of payment for allowances, wages, transport, hire and compensation shall be calculated in accordance with the directives of the Provincial Executive made in consultation with Councils as published from time to time.

## Rates of Payment

### 4. Monthly Accounting

## Form and Preparation

- (a) At the end of each month, the Area Clerk shall send the original page of his cash book, countersigned by the Assistant Administrative Officer, to the Provincial Treasurer.

## Documentation

- (b) Each Cash Book Sheet submitted shall be supported by the first copy of every receipt and the original of every voucher issued during the month. In addition, the original of first copy of every receipt and voucher cancelled during the month must be submitted to the Provincial

Provincial  
Duty of Pay

- Treasurer with the Cash Book Sheet.
- (c) The Cash Book must be ruled off and totalled on the last working day of each calendar month and submitted to the Provincial Treasurer together with the supporting documentation as required under regulation 4(b) hereof and any cash in excess of the maximum cash holding.
- (d) Any provincial officer when visiting at Council headquarters, upon instruction by the Treasurer, shall -
- (1) Count and reconcile the cash held with the current page of the Cash Book;
  - (2) Check the last completed Cash Book Sheet against the copy receipts and original vouchers handed to him by the Area Clerk, documentation and any surplus cash for transmission to the Provincial Treasurer;
  - (3) Check all unused receipts and vouchers;
  - (4) Collect all Requisition for onward transmission to the Provincial Treasurer
  - (5) Sign the fixed copy of the Cash Book Sheet in receipt of the original and all documentation and cash remitted; and
  - (6) Check the entry of any cash remitted by the Provincial Treasurer onto the current Cash Book Sheet.

Form and  
Authorisation

5. Requisitions for Goods, Services and Cash
- (a) Requisitions for goods, services and cash, signed by the Area Clerk and countersigned by the Assistant Administrative Officer shall be submitted to the Provincial Treasurer.



- (b) The original and first copy of each requisition will be sent to the Provincial Treasurer who shall retain the original to support his withdrawal from the bank and return the first copy with the goods or cash. The first copy will then be signed by the Area Clerk in receipt of the goods or cash and returned to the Provincial Treasurer who shall retain the original to support his withdrawal from the bank and return the first copy with goods or cash. The first copy will then be signed by the Area Clerk in receipt of the goods or cash and return to the Provincial Treasurer for filing with the original.

6. Stores Control

Records

- (a) The Area Clerk shall maintain a register of all Council property.

Loss or  
Damage

- (b) Any case of loss or damage or cases where property reaches the end of its useful life through fair wear and tear, must be reported in full and immediately to the Provincial Treasurer.

Disposal of  
Property

- (c) The Provincial Secretary on the advice of the Provincial Treasurer shall authorise and give instructions as to the disposal of any Council property no longer required.

Loans of  
Property

- (d) Council property must not be loaned to private individuals or private bodies except with consent of the Council Executive Committee.

## SCHEDULE 4

## REVENUES

The Council shall have the following revenues available for its expenses:

1. All Councils shall receive the entire basic rate collected within the Council area. The amount of the rate shall be set by the Assembly.
2. The animal fees collected within the Council area.
3. The fees collected from visitors to the Council area.
4. Any other fees as determined by the Council in use of its powers to pass Bye-laws.
5. Any other amounts as determined from time to time by the Assembly.



## SCHEDULE 5

## DUTIES OF COUNCIL CLERK

Each Area Clerk shall have the following duties -

- (a) attend all Council and Executive Committee meetings;
- (b) with the assistance of the President, prepare order papers in accordance with the Standing Orders of the Council;
- (c) take, publish and distribute disposed Bye-laws and Resolutions to members and after each meeting send verified copies of Bye-laws and Resolutions passed by the Council to the Executive for approval.
- (d) keep a record of all transactions in the bank savings account and submit a report at each meeting of the Council;
- (e) keep the bank savings account book, sign all withdrawals orders and make withdrawals as authorised by the Council in accordance with the Finance Regulations;
- (f) with assistance of the President, prepare the Council budget for each financial year, and assist the Provincial Treasurer in preparing the annual statements of account for the Council;
- (g) upon request by the President, notify Council members of Council meetings and notify Executive Committee members of meetings of the Executive Committee; and
- (h) assist with the collection of the basic rate and any Council income in accordance with Agency Agreements, Ordinances and Regulations.

Passed by the Central Provincial Assembly this eighth day of March, 1989.

N. RATU  
Clerk to Assembly

Seal to the Province.

F. TAUPONGI  
Premier

Assented to this eighth day of August 1989

N. WAENA  
Minister of Provincial Government

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[Legal Notice No. 79]

THE PROVINCIAL GOVERNMENT ACT 1981  
(No. 7 of 1981)

THE MAKIRA ULAWA PROVINCE  
APPROPRIATION ORDINANCE 1989

AN

ORDINANCE

TO

appropriate one million nine hundred and sixty thousand one hundred and forty dollars the service of the financial year ending 31st of March 1990.

ENACTED by the Makira Ulawa Provincial Assembly.

Short Title  
and commence-  
ment.

1. This Ordinance shall be entitled the Makira Ulawa Province Appropriation Ordinance 1989 and shall come into force upon approval of the Minister in accordance with Section 32 of the Provincial Government Act 1981 and publication in the Solomon Islands Gazette.